

Applicant Info

Please, provide the applicant's name, title, department or office, email, and home campus. Include the host unit at SAIS Europe or another JHU division, with contact name and email. Indicate the proposed exchange dates (start–end) and total duration in weeks.

Purpose & Objectives (≤ 250 words)

Describe the main purpose of the exchange, including the specific skills, practices, or processes you aim to share or learn. Explain how this exchange supports cross-campus integration and contributes to the Integration Fund's *One University* mission.

Planned Activities & Schedule

Provide a week-by-week or date-based outline of your planned activities, including meetings, workshops, or collaborative work. Note the host unit contacts involved in each activity.

Anticipated Outcomes

List the expected outcomes of the exchange (e.g., knowledge transfer, new collaborations, training materials). Include a brief dissemination plan outlining how you will share results or insights with broader JHU audiences after the exchange, if applicable.

Budget & Justification

Please, detail expected costs, including airfare and ground transportation; lodging, and any other expenses (specify). Include the total amount requested from the Integration Fund.

Approvals

Please, secure approval from both the home and host units. Include the name, signature, and date for each supervisor.

Signature

Name

Date